



# CANVAS New Gradebook //

When it comes to core features of an LMS, a functional gradebook ranks high on the list of priorities. Canvas is constantly evolving and updating to meet the needs of the end-user. Over the past year the Canvas Gradebook has undergone a significant overhaul which increases both functionality and efficiency.

learn more >> [community.canvaslms.com](https://community.canvaslms.com)



**CUSTOM STATUS COLORS,  
PERSISTENT FILTERS,  
NEW SORT-BY OPTIONS,  
LATE POLICIES,  
FLY-OUT STUDENT DETAILS,  
AND SO MUCH MORE ...**

This past year, the developers at Instructure gave the Canvas New Gradebook a good “tire kicking” before releasing it *en masse*. Most of the changes are subtle, but some of the changes are very powerful and very informative when you look a little deeper. Let’s briefly discuss some of the new advanced features that you may be excited to try.

#### Let’s Start with the Cool Stuff

The new Gradebook makes it possible to filter lists of student assignment groups by module, by section, and by student group.

New functionality also includes setting late policies and post policies, as well as deeper integration with Canvas analytics. Also, inserting zeros is handy by using the set default grades feature.

As always, the Instructure forums provide and active space for discussing changes to Canvas. You can also contact the CIRT if you need assistance, support, or training on any of these new Canvas features.

**Adapted from Evan Peterson**  
**Canvas Blogs // [community.canvaslms.com](https://community.canvaslms.com)**



Center for Instruction  
and Research Technology





# CANVAS

## New Features

### Updated Functions & Capabilities

Functionality	Legacy Gradebook	New Gradebook
<b>Student sorting</b>	Alphabetically by last name	First or last name, and/or secondary info
<b>Arrange columns by...</b>	Assignment group, due date, or points	Also, assignment name and modules
<b>Filter columns by...</b>	Section only	Also, assignments group and/or modules
<b>Sort assignment grades by...</b>	By grade only	Also, sort by missing and late grades
<b>Icons and colors...</b>	Info on assignments and submissions	Also, incomplete grades, GPA, and more

### How do I ...

<b>Access SpeedGrader</b>	Click to enter a grade for an assignment and then select the Grade Detail Tray icon (on the right).
<b>Provide comments</b>	Click to enter grade for an assignment, then select the Grade Detail Tray icon (on the right).
<b>Message students who...</b>	Mouse over the name of an assignment and click on the three vertical dots.
<b>Sort the totals column</b>	Mouse over "Total" and click on the three vertical dots that come up and make desired change.
<b>Set default grades</b>	Mouse over the name of an assignment and click on the three vertical dots.
<b>Import/export grades</b>	The location of this option has moved to under the "Actions" link.
<b>View Gradebook history</b>	The location of this option has moved to under the "Gradebook" link.

## TOP THREE NEW FEATURES

### New Post Policies

New Gradebook has expanded the *Mute* feature for graded assignments into a *Posting Policy*. Posted grades are visible to students in your course and unposted grades are not. Best practice is to set the post policy for an assignment before entering any grades if grades need to be hidden.

### Custom & Persistent Views

Instructors can create a custom filter to look at specific groups of assignments. There are options to filter by sections, modules, grading periods, and assignment groups. The filters can be layered and are persistent after the Gradebook has been closed.

### Sort-by Options

Another new feature is the ability to sort individual assignments by missing or late status and grade value. In conjunction with this feature, teachers also commonly use messaging options, which was also available in the legacy version of the Gradebook, to easily communicate with students based on their submission status.

### MORE AT:

[www.instructure.com/canvas/blog/impact-updated-canvas-gradebook](http://www.instructure.com/canvas/blog/impact-updated-canvas-gradebook)

